

2024-2025 PC Executive Leadership Team

Chair- James- Region 6
 Vice-Chair- Staci- Region 4
 Secretary- Heidi- Region 4
 Alternate Secretary- VACANT
 Treasurer- Yunyu – Community Rep
 Alternate Treasurer- VACANT
 Board Liaison-Keana-Region 7
 Alt. Board Liaison- Barbara- Region 8
 State Representatives- Jamey Region 6 & Staci
 Region 4
 Alt. State Representative- Donea- Region 3

Policy Council Meeting
April 15th 2025
5:30-7:30pm
1001 Beall Lane, Medford OR

Via Microsoft Teams

How to make a motion:

PC Member: First /Last Name (Center) moves (to approve, to accept or to make motion) of _____.

PC Member: First/Last Name (Center) seconds the motion to (approve, accept, or make motion) of _____.

Chair Says: Any opposed (YES/NO)/ Any abstentions (YES/NO)) Motion (was/was not) carried

5:30	CALL TO ORDER, ROLL CALL, GROUND RULES & QUORUM		James, PC Chair
5:35	PUBLIC COMMENT PERIOD	Non PC-members / non-Head Start parents may add their names to the chairperson's list and speak for up to two minutes each on additional subjects pertinent to the Council's business.	
5:40	APPROVAL OF MINUTES (<u>Vote: Please read before the meeting (MOVES TO APPROVE THE MINUTES)</u>)		James, PC Chair
5:45	Activity: Appreciation Cards (Ex: Teacher Appreciation Week is 5/5 - 5/9 and Mother's Day is 5/11)		Christine Russo, PFCE Manager
5:55	CONSENT AGENDA (Move to accept consent agenda) <ul style="list-style-type: none"> - Meal Counts - Financial Statements - Enrollment report - PIS 		Deborah DeSarah, Finance Director
6:10	TREASURER'S REPORT		Yunyu, PC Treasurer
6:15	DIRECTOR'S REPORT (Executive & 0-5 HS Director) - None for this meeting		

6:15	<p>TRAINING</p> <p>-Human Resources 30min</p>	Amber Lease, Human Resource Director
6:45	<p>COMMITTEE REPORTS</p> <p>-Board Meeting</p> <p>-Budget Committee</p> <p>-HSAC Committee</p>	Keana, Board Liaison
6:55	Elections: Alternate Secretary & Alternate Treasure	Yoana Martinez, PFCE Admin Assistant
7:05	<p>ANNOUNCEMENTS</p> <ul style="list-style-type: none"> - May PC Meeting on May 13th at Redwood Head Start center in Grants Pass - Agency wide reading challenge competition over April 30th (get totals per centers to share) - Dollar per child due in end of April - Vacant positions. We are looking to fill two vacant regional positions. If there are any parents interested, please reach out to your family advocate to do the election process. Region 2 & 9 - Happy Birthday Head Start/Recycle Spring Event - OHSA Scholarships are due April 30th! 	Yoana Martinez, PFCE Admin Assistant
7:15	<p>THREE THINGS TO TAKE TO THE CENTER (Please chose three highlights for your region, and share them with your Family Advocates for the center newsletter)</p> <p>-</p> <p>-</p> <p>-</p>	Staci, Vice -Chair
7:25	Name tag game	Yoana Martinez, PFCE Admin Assistant
7:30	ADJOURNMENT (Move to adjourn the meeting)	